

LITTLE TRAVERSE BAY BANDS
OF ODAWA INDIANS
ECONOMIC DEVELOPMENT COMMISSION
MINUTES
APRIL 9, 2005

GOVERNMENTAL COMPLEX
HARBOR SPRINGS, MICHIGAN

Meeting called to order by Chair Kishigo at 9:51 am.

Smudging by Commissioner Dyer-Deckrow and invocation by Chair Kishigo.

Roll call:

Present: Cheryl Kishigo, John Bott, Patricia Dyer-Deckrow and Michael Givens.
Quorum established.

Staff: Jaime Barrientoz, Economic Development Director
Susan A. Swadling, Economic Development Assistant
Carrie Carlson, Enterprise Accountant

Guest: Su Lantz

Motion made by Commissioner Dyer-Deckrow to adopt the agenda as presented and amended, supported by Vice-Chair Bott.

Vote taken: 4 yes, 0 no, 0 abstain, 0 absent

Motion passed.

Motion made by Commissioner Dyer-Deckrow to adopt the minutes of March 12, 2005 as presented and amended, supported by Commissioner Givens.

Vote taken: 4 yes, 0 no, 0 abstain, 0 absent.

Motion passed.

Open public comment at 10:16 am.

Cheryl Kishigo, John Bott, Michael Givens, Patricia Dyer-Deckrow, Jaime Barrientoz, Susan A. Swadling

Closed public comment at 10:21 am.

Council feedback

Commissioner Dyer-Deckrow reported on the March 19, 2005 Tribal Council work session regarding the Corporation Charter.

Discussion was held regarding the Economic Development Accord that will be signed on May 13, 2005.

Chair Kishigo left at 10:56 am.

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Chair Kishigo returned at 10:57 am.

Reviewed the information received from the Tribal Chairman's office.

Break at 11:17 am.

Reconvened at 11:33 am.

Chair Kishigo read the Economic Development Accord for the Commission.

Economic Development Director's report

Jaime Barrientoz, Economic Development Director, submitted a verbal report with the following:

- Odawa Enterprises employee handbook work group
- General Managers will present their policies and procedures at the next Commission Meeting in May.

Motion made by Vice-Chair Bott to move the May 14th meeting and May 15th work session to May 21st and May 22nd, supported by Commissioner Dyer-Deckrow.

Vote taken: 4 yes, 0 no, 0 abstain, 0 absent

Motion passed.

Chair Kishigo left at 11:48 am.

Vice-Chair Bott conducted the meeting in Chair Kishigo's absence.

Continued Economic Development Director's report.

- Working on Odawa Enterprises business plan.
- Will be attending the CDFI training in April, the EDC and EDD will be paying for Carrie Carlson's (enterprise accountant) travel and training.
- Department financials are keeping within the budget.
- Biindigen had to close one day due to lack of staff, this is being reviewed by Don Portman, General Manager.
- Received operating money for Bell's and Kings Inn from Tribal Council.
- Bell's – purchased a forklift; vacuum packer money has been approved; we will be purchasing a display case.
 - Renovations are completed in the retail area and they are in the process of working out a deal to sell the frozen fish on hand.
- Lauree Kirchoff is back at Kings Inn – we are in the process of changing her to an employee contract.
- Electrical work will be complete by the May 1st opening.
- Kings Inn has two rooms suitable for seasonal rental – we have had inquiries for this.
- Suggested that more advertising be done for Kings Inn

Jaime has been approached regarding the possibility of LTBB becoming involved with Quixtar; a representative would like to come to the next meeting.

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Tribal Chairman Frank Ettawageshik came in at 12:26 pm.

Motion made by Commissioner Dyer-Deckrow to go into closed session, supported by Commissioner Givens.

Vote taken: 3 yes, 0 no, 0 abstain, 1 absent (Chair Kishigo)

Motion passed.

Went into closed session at 12:29 pm.

Reopened meeting at 1:05 pm.

Motion made by Commissioner Givens to accept the Economic Development Director and staff verbal report, supported by Commissioner Dyer-Deckrow.

Vote taken: 3 yes, 0 no, 0 abstain, 1 absent (Chair Kishigo)

Motion passed.

Break at 1:10 pm.

Reconvene at 2:35 pm.

Tribal Chairman Frank Ettawageshik came in during the break.

Discussion was held regarding the Corporation Charter.

Tribal Chairman Frank Ettawageshik left at 2:40 pm.

Chair's report – no report.

Vice-Chair's report – no report.

Treasurer's report

Treasurer Dyer-Deckrow reported on the budget.

Motion made by Commissioner Givens to accept the Treasurer's written report, supported by Vice-Chair Bott.

Vote taken: 3 yes, 0 no, 0 abstain, 1 absent (Chair Kishigo).

Motion passed.

Secretary's report

Information received for the Commission was distributed.

Discussion was held regarding travel.

Motion made by Commissioner Dyer-Deckrow to accept the Secretary's verbal and written report, supported by Vice-Chair Bott.

Vote taken: 3 yes, 0 no, 0 abstain, 1 absent (Chair Kishigo).

Motion passed.

CDFI – Discussed training and timeline for the completion.

Corporation Charter – Will be addressing at the work session on April 10, 2005.

Strategic Plan – tabled.

Opened public comment at 2:59 pm.

Susan A. Swadling, John Bott, Michael Givens, Patricia Dyer-Deckrow

Closed public comment at 3:03 pm.

Next meeting will be on May 21, 2005.

Break at 3:05 pm.

Reconvene at 3:20 pm.

Motion made by Commissioner Givens to adjourn the meeting, supported by
Commissioner Dyer-Deckrow.

Vote taken: 3 yes, 0 no, 0 abstain, 1 absent (Chair Kishigo).

Motion passed.

Meeting adjourned at 3:22 pm.

_____, Michael Givens, Secretary